Semester Assessment

Instructions

- This is an individual activity. You must work alone.

- You will be given a topic and you will have the entire period to create a 1-2 page publication on that topic.

- Use a platform that can create A4 pdf pages such as Google Docs, Word, or Publisher. Do not use Google Slides or Google Sites.

Requirements

Inverted Format

- The article should use the inverted format.

Images

- Each page must include at least one and no more than two images per page.

- Images cannot be more than 25% of the width or height of the page.

- Text must be wrapped around images and must have about a 0.01" spacing between image.

- Images must be flush with the text margins. They should not 'stick out'.

Headings

- Headings are used to identify main sections of the publication if it is more than one page.

- Your publication must include a title.

- Your name and date should appear under the title in normal sized font.

Font

- You must use a standard font between 10pt-12pt.

Organization

- All space on each page must be entirely used.

- You may use an advertisement, but this is **not** required.

Deliverable

- Publication should be submitted in pdf format.

Rubric

Outstanding

- Inverted format is very clearly used

- Between one and three images used per page

- No image is larger than 25% by width or height

- Text is wrapped around images with about a 0.01" spacing

- Images are flush with the text margins

- Publication includes a title and author's name

- A standard font of between 10pt and 12pt is used

- All space on the page is effectively used

- Publication is submitted in pdf format

Proficient

- Inverted format is generally followed

- Between one and three images used per page

- No image is larger than 25% by width or height

- Text is wrapped around images

- Images are flush with the text margins

- Publication includes a title and author's name

- A standard font is used

- All space on the page is effectively used

- Publication is submitted in pdf format

Basic

- Inverted format is generally followed

- Between one and three images used per page

- Text is wrapped around images but the image may not have a sufficient margin

- Publication includes a title and author's name

- Publication is submitted in pdf format

Insufficient

- Inverted format is not followed

- Images are not used according to instructions

- Text is not wrapped properly

- Publication includes a title and author's name

- Publication is submitted in pdf format